

Home Maintenance Checklist



**Foster
& Bond**

FALL CHECKLIST

Outside

- Check all weather stripping & caulking around windows & doors; replace or repair as needed.
- Check for cracks & holes in house siding; fill with caulking as necessary.
- Remove window air conditioners or put weatherproof covers on them.
- Take down screens (if removable type); clean & store them.
- Drain outside faucets.
- Clean gutters & drain pipes so they won't be clogged with leaves.
- Check roof for leaks; repair as necessary.
- Check flashing around vents, skylights, & chimney for leaks.
- Check chimney for damaged chimney caps & loose or missing mortar.
- Check chimney flue; clean obstructions; make sure damper closes tightly.

Inside

- Check insulation wherever possible; replace or add as necessary.
- Have heating system & heat pump serviced; change or clean filters on furnace.
- Drain water heater & remove sediment from tank; clean burner surfaces; adjust burners.
- Check all faucets for leaks; replace washers if necessary.
- Check & clean humidifier in accordance with manufacturer's instructions.
- Clean refrigerator coils.

SPRING CHECKLIST

Outside

- Check all weather stripping & caulking around windows & doors.
- Check outside house for cracked or peeled paint; caulk & repaint as necessary.
- Remove, clean, & store storm windows (if removable type).
- Check all door & window screens; patch/replace as needed; put screens up.

Inside

- Replace filters on air conditioners.
- Check & clean dryer vent, stove hood, & room fans; change or clean filters on furnace.
- Check seals on refrigerator & freezer; clean refrigerator coils; clean burner surfaces; adjust burners.
- Clean fireplace; leave damper open for improved ventilation if home is not air conditioned.
- Check basement walls & floors for dampness; if too moist, remedy as appropriate.
- Clean dehumidifier according to manufacturer's instructions.
- Check for leaky faucets; replace washers as necessary.
- Check attic for proper ventilation; open vents.
- Clean drapes & blinds; repair as needed.